Selectpersons present: Carl Dow, Terri Jane Casavant, Charlene Chesley, R. Stanley Bean and David Dunfee.

Others present Travis Gould-Town Manager, Rosanne Young, Irvin and Louise Caverly, Dwight and Jean Bragdon, Sonny Buswell, Jeff and Lisa Tilton, Elwell and Cindi Hicks, Scott Bragdon, Jennifer Mitchell, Chris and Sandi Blanchard, Jorge B. Conde (didn’t sign in)

Call to order: Meeting called to order at 7:00 PM by Carl Dow.

Minutes: Charlene Chesley made a motion to accept the minutes of the Regular Selectmen's Meeting on August 29, 2019. Seconded by Carl Dow.

Discussion:
- Terri Jane Casavant apologized for being absent at the last meeting as she was away for work and asked for clarification since minutes didn’t reflect certain items.
  - Was an executive session called to review the resume submitted and for the interview with Rosanne Young for the position of Selectmen Meeting Minute Recorder?
  - Executive session was not called last meeting.
  - Terri Jane explained that since this was a Human Resources matter executive session should have been called as the interview process is not a public matter, but the hiring could have been done outside of executive session.
- Terri Jane Casavant asked about the revised Eaton Paving invoice as it was not attached to the minutes. The minutes did not reflect which estimate was chosen.
- Eaton Paving reviewed the fire station parking lot and submitted a letter with their revised estimate. No motion was made for approval of the paving at the last meeting and it will need be discussed tonight under Other Business.
- Terri Jane Casavant expressed concerned that she was not aware that a special Selectman meeting was called at the fire station to meet with the Eaton Paving regarding the paving estimate.
- It was stated a meeting was not called but two Selectmen, Stan Bean and Charlene Chesley, had heard there was going to be a meeting with Eaton Paving at the fire station and went.
- Travis Gould expressed concern that as Town Manager he also didn’t know about the meeting with Eaton Paving at the fire station.
• There was a question of who called a meeting with Eaton Paving as Scott Bragdon was on vacation and didn’t know about the meeting till after it happened.
• Terri Jane Casavant expressed concern and caution of individual Selectman attending meetings as it doesn’t give a good perception to the community. All Selectmen should be made aware of such meetings if Selectmen are to attend.
• Concern expressed that the procedure was not followed.
• Voted: 3-0

Announcements:
• Terry and Jason will start to gravel the West Corinth and McCard Road to get ready for paving.
• Grading and paving of the fire station parking lot is to start tomorrow.
• Tree and brush work have been completed for paving.
• The Corinth ATV Club will be closing the trails on October 20, 2019

Comments:
Louise Caverly asked about what was ever determined about contacting the Town Attorney.
• Would David have to pay for contacting the attorney for questions regarding the ballet? --David Dunfee has not had to pay the attorney for those questions.
• What was the result of recent questions asked by Carl Dow to the Town Attorney?
  ○ Carl Dow will share the emails from the Town Attorney with the other Selectman.
Louise Caverly asked if the generator at the fire station was to be propane.
• It was confirmed that the generator was to be propane.
What gas companies have been contacted install the propane?
• Companies have not been contacted yet.
• Carl Dow said he worked for a gas company and could volunteer his time.
• Louise Caverly and Rosanne Young expressed concern that this could be a conflict of interest as it could be a financial gain for his employer.
• Louise Caverly recommended contacting AE Robinson.

Old Business:
A. Generator Wiring at the fire station
   a. Travis Gould made a phone call earlier with week to Keith Ewing at Plymouth Engineering Keith is still looking into the matter.
   b. Carl Dow stated the last discussion was about getting a credit for the switch and the extra size wiring needed.
   c. Will keep on the agenda till find out more.
d. Scott Bragdon stated the generator would be arriving first of October to mid-November

B. Rust Repair of the 2003 Ford Town Pickup Truck
   a. Travis Gould stated the truck was worked on 4 years ago by Danny Moors Garage in Corinth. Mr. Moors looked over the truck again, he stated the truck’s body rust was too far gone for the same type of repair. The body would need to be replaced. A body was found at Littlefield’s Salvage in Corinna for $450.00 and Moors could do the entire job for $1,500.00.
   b. Chuck in Kenduskeag looked at the truck but didn’t provide a price.
   c. Travis Gould recommends fixing the truck for $1,500.00.
   d. The Truck Maintenance account currently has $1,839.00, there may be a need to use the Contingency Fund ($10,000.00) if there is a shortfall with the truck maintenance fund.
   e. Terri Jane Casavant made a motion to get the body and fix the town truck for $1500.00 by Moors Garage.
   f. Seconded by Carl Dow.
   g. No discussion
   h. Voted: 4-1

New Business:

A. Establishing the time, the polls will be open for the State of Maine Referendum Election on November 5, 2019.
   a. Travis Gould recommended the poll be open from 8 am to 8 pm on November 5, 2019.
   b. Carl Dow made a motion that the polls be open from 8 am to 8pm on November 5, 2019.
   c. Seconded by Terri Jane Casavant.
   d. Voted: 5-0

B. Appointing a warden for the State of Maine Referendum Election on November 5, 2019.
   a. Travis Could recommended that Carolyn Chambers be warden for the State of Maine Referendum Election on November 5, 2019.
   b. Stan Bean made a motion that Carolyn Chambers be warden for the State of Maine Referendum Election on November 5, 2019.
   c. Seconded by Charlene Chesley.
   d. No discussion.
   e. Voted: 5-0

C. Review and sign the 2019 Municipal Valuation Return
   a. Travis Gould presented the form and it was reviewed and signed by the Selectman.

D. Public meeting on General Assistance Ordinance Appendices A-D & Appendix H 2019-2020
a. Travis Gould explained the State of Maine mandates we update ordinance to the current numbers.

b. Terri Jane Casavant made a motion to have a Public hearing on September 26, 2019 at 7:00 pm for the General Assistance Ordinance.

c. Seconded by Stan Bean.
d. No discussion.
e. Voted: 5-0

E. Pierre Paul Bridge #5534 and its deficiencies
   a. Travis Gould explained this is the small bridge on the West Corinth Road. This is one of the two bridges the Town of Corinth owns and is responsible for its repair.
   b. The State of Maine inspected the bridge and gave recommendations. The reports were shared with the Selectman.
   c. Travis Gould stated he would like to contact Kenneth Page, a retired bridge inspector to get his opinion on needed repairs.
   d. Travis Gould stated this will be a good time to look more into this get prices to fix the bridge and bring up at budget time.
   e. Terri Jane Casavant made a motion to have Travis Gould contact Kenneth Page to get his opinions regarding the bridge.
   f. Seconded by Stan Bean.
   g. No discussion.
   h. Voted: 5-0

F. Corrective deed for Jorge B. Conde
   a. Property on the Ledge Hill Road
   b. Travis Gould read the letter from Austin Law Office requesting a corrective deed from the Town of Corinth.
   c. Mr. Conde was present and stated he had the land surveyed when he bought the property.
   d. The corrective deed was presented to the Selectman to sign.
   e. Terri Jane Casavant abstained from signing as her name was incorrect on the document.
   d. Lisa Tilton notary was present and agreed to witness the signatures of the 4 selectman that signed the corrective deed.

G. Review Warrants
   a. Terri Jane Casavant made a motion to accept the 78 and 79 warrants.
   b. Seconded by Stan Bean.
   c. Voted: 5-0
Other Business:

A. Eaton Paving for the fire station
   a. The parking lot project for the fire station parking lot was originally for $48,000.00 minus expenses has a remaining balance of $20,140.43.
   b. Eaton estimate for the fire station parking lot is for $23,040.14.
   c. Charlene Chesley made a motion to expend out of the $75,000.00 (Fire Station Overage Fund) the needed amount ($2,899.76) to complete the paving at the fire station.
   d. Seconded by Stan Bean.
   e. Discussion: Travis Gould would not recommend using the Fire Station Overage Fund as for unexpected building expenses. It was voiced that this could be considered an unexpected expense for the Fire Station Building Project.
   f. Voted: 3-2

B. Revised Eaton Paving Bill $23,040.14
   a. Carl Dow made a motion to accept to pay Eaton Paving $23,040.14 for the fire station parking lot paving.
   b. Seconded by Charlene Chesley.
   c. No Discussion.
   d. Voted: 5-0

C. Tall Grass on Rt. 15 sidewalks and curbs
   a. Travis Gould said he and Scott Bragdon could cut this when they go out to clean up around the bridges.
   b. Charlene Chesley suggested hiring someone to cut this grass next year.
   c. Travis Gould will discuss at the budget committee for next year.
   d. Jean Bragdon recommended having an announcement in the town newsletter asking residents to clean up the grass in from of their house by the curbing/sidewalk.

D. Wheelchair ramp for the fire station
   a. Fire Chief, Scott Bragdon, gave prices for pressure treated ramp $2,600.00 and aluminum ramp $4,200.00.
   b. The aluminum would be easier to move if needed access to the septic system pump. It also could be moved for snow plowing the driveway. The aluminum ramp doesn’t need to be inspected.
   c. Charlene Chesley made a motion to purchase the aluminum ramp and use the Fire Station Overage Fund ($75,000.00).
   d. Seconded by Stan Bean
   e. Discussion: Do not have a written estimate from Care Comfort from Palmyra.
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f. Rescinded Motion by Charlene Chesley till a written quote is received. Tabled.

E. Livestreaming Town Meeting
   a. A question was asked if this was going to be pursued.
   b. Travis Gould recommended taking the numbers provided $1,225.00-$1,400.00 to budget time ask for the money at the town meeting if it is wanted.
   c. Travis will add this to the items he has in a folder to go to budget.

F. Emera requesting permission for a pole placement location on the south end of the Ledge Hill Road for a new resident’s driveway.
   a. The information was reviewed by the Selectman.
   b. Travis will respond to Emera giving permission for the pole.

G. Road Repair, Paving Funds, and Expenses
   a. Approximate Funds Available have approximately $275,000.00
      ● Town Roads in the Summer
        ○ $18,000.00-$20,000.00 available
      ● Local Road Assistance
        ○ $41,000.00 available
      ● Town Road Improvement Fund
        ○ $250,000.00 available
   b. Gravel work by B.L. Grant
      ● Gravel work is $36,000.00.
      ● Gravel layer on the West Corinth Road before the reclaimer arrived on September 18th.
   c. Paving Bid by Eaton Paving for all roads and fire station was $355,000.00. For roads it was $331,959.86.
   d. Travis Gould recommended since there is a shortfall to pave all the roads to pave the roads in order of priority the roads in most disrepair be completed first.
      i. West Corinth Road
      ii. McCard Road
      iii. North Ledge Hill Road
      iv. South Grant
      v. Cushman Road
      vi. Beach Grove Road (hope to get a portion done starting car wash end/Rt.15 end)
   e. David Dunfee made a motion to follow Travis Gould’s recommendation with the EXCEPT that the Beach Grove Road repair be started at the Grant Road end of the road.
   f. Seconded by Carl Dow.
   g. Voted: 4-0-1 (Terri Jane Casavant abstained.)

H. Budget Committee
   a. Charlene Chesley asked if there was date that budget reports had
to be in by. Travis Gould stated he sends out notices in November but there isn't a set date.

b. Charlene Chesley wanted to know if budget reports could be submitted early enough so the Budget Committee would have time to review information before giving recommendations. It was discussed that since the selectmen meet mid-January to look at budget information it would be good to have the budgets to the Budget Committee by the first of December to give them time to review the information and figure a budget.

c. Travis Gould will work to make that happen.

I. The rat situation at house on R.15 is being addressed.

J. Signs on the Beans Mills Road
   a. Travis Gould stated the Handicap and child at play signs were put up today on by Scott Bragdon.

K. Sidewalk in front of Camden National Bank
   a. Travis Gould reported that Eaton Paving inspected the sidewalk and will give an estimate on the cost of repairing and paving the sidewalk.

L. Notch Road Trash Issue
   a. CEO and Travis Gould spoke with the residents about the issue.

M. Cemetery Trustee Accounts
   a. It was asked if there is a written policy for the Cemetery Trustee about how to take care of the cemeteries and the funds. Charlene Chesley has written instructions but there is not a policy.
   b. When the Auditor was here, he had offered to help with information about Cemetery Trustee policy information.
   c. Charlene Chesley to connect with the auditor to discuss the matter.

N. Procedure for looking at records the town office
   a. Charlene Chesley asked what the procedure was to look at records at the town office.
   b. Travis Gould stated the office staff is not to leave any person with records.
   c. Dual Control-protects town and person looking at town records, warrants etc.

O. Ditch Digging the White Schoolhouse Road
   a. Carl Dow asked if the ditches could be cleared since John Allen had been told it would be done earlier this year.
   b. Travis Gould will speak with Jason Grant regarding the ditches being cleared on the White Schoolhouse Road by John Allen's home.
   c. Carl Dow hoped this would keep the lawn from flooding.
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P. DOT Road Study
   a. Carl Dow emailed the DOT regarding requesting road study for
      the Beans Mills Road.
   b. The is no cost for the study but there is a back and not sure when
      the study will be done.
   c. Once this study is done, then will see if people want other roads
      studied.

Q. McCard Road Ditches
   a. Carl Dow looked that the ditches and doesn’t know how
      the washout could be avoided after the rain we have had.
   b. Travis Gould believes once grader go over the McCard road again
      and should take care of the ditches that have washed out.

R. Charlene Chesley made a motion for Executive Session Under 1 M.R.S.A.
   405 regarding Town Manager days off.
   a. Travis Gould refused to go into Executive Session
   b. Discussion: Salary Position and Time off
   c. Carl Dow made a motion to have the Town Manager get hold
      of Don Gerrish to see how much it would cost to have him come.
      work with the Board of Selectmen and Town Manager.
   d. Seconded by Terri Jane Casavant.
   e. Discussion: Don Gerrish would come to give education one rules
      and responsibilities and give guidance.
      Don Gerrish is the only professional that offers these services in
      Maine.
      Travis Gould had contacted Don Gerrish previously about the cost
      for his services $600-700 per session .
   f. Motion died as the information requested has already been
      gathered.
   g. Place on next agenda to vote on having Don Gerrish come or not.

S. Position of Minute Recorder
   a. There isn’t a job description currently.
   b. Travis Gould as Town Manager would be willing to develop a job
      description and do the hiring process for the position of Minute
      Recorder.
   c. Carl Dow has an inquiry in to the Town Attorney regarding who
      can hire for this position and thus develop the job description.
   d. Once there is clarification from the Town Attorney then a job
      description will be developed either in executive session with the
      Selectmen and Rosanne Young or through the Town Manager.
T. Travis Gould recommended going into Executive Session with the Selectmen to discuss personnel issues and relationships amongst themselves.
   a. It was explained to audience that going in Executive Session is a private discussion and no decisions are made.
   b. David Dunfee made a motion for Executive Session Under 1 M.R.S.A. 405
   c. Seconded by Terri Jane Casavant.
   d. Discussion: Carl Dow said he would like to go to the Don Gerrish thing beforehand. Better to have moderator through any of it that way that all questions can be answered.
      The meeting with Don Gerrish would not be open session but in executive session.
   e. Voted: 2-3

U. Adjournment:
   a. David made a motion to adjourn the meeting.
   b. Seconded by Carl Dow
   c. Vote: 5-0

Submitted by Rosanne Young, Minute Recorder