TOWN OF CORINTH, MAINE
SELECTPERSON’S MEETING MINUTES
December 19, 2019

I. Roll Call
Selectpersons present: Carl Dow, Charlene Chesley, R. Stanley Bean, and David Dunfee
Terri Jane Casavant,
Other attendees present: Rosanne Young, Scott Bragdon, Buzz and Louise Caverly,
Carolyn Chambers, Donna McEwen, Pat Dearborn and Peter Nason of Eaton Excavation LLC

Call to order
Carl Dow called to order the regular meeting of the Corinth Selectperson’s Meeting at
7:00 pm on December 19, 2019 at the Corinth Town Office.

II. Approval of the minutes
Regular Meeting Minutes from December 5, 2019
Motion: Charlene Chesley to accept the minutes of December 5, 2019.
Second by Stan Bean
Discussion: When revisions are requested to the minutes an email with changes requested
will be sent to all Selectpersons for review and approval. This shall be addressed in the
Minute Recorder job description.
Voted: 3-0-1

III. Announcements
Municipal Nomination papers are available at the Town Office for the following:
1 3-year position for Selectperson
1 3-year position for Cemetery Trustee
2 3-year position for RSU/MSAD 64 School Board Director
The Town Office will close at noon on December 24, 2019 and reopen on December 26,
2019.

IV. Comments
• Louise Giles asked for clarification on what was taken out of the December 5,
  2019 minutes.
• Rosanne Young asked for a Minute Recorder job description.

V. Old Business
A. Town Road Paving
B. A certified registered letter was sent to Eaton Excavation LLC to have a
representative discussed the matter. A representative is present tonight to talk
with the Selectpersons in private.
  • Motion by Carl Dow to go into Executive Session under Executive
    Session 1 M.R.S.A 405 – Personnel Issues to meet with Eaton Excavation
    LLC representative
  • Second by Charlene Chesley
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- David Dunfee expressed concern if it was allowed under Executive Session 1 M.R.S.A 405 – Personnel Issues.
- It was agreed to meet in private with Peter Nason from Eaton Excavation LLC, but results of the discussion would be public.
- Terri Jane Casavant found in Chapter 13 private discussion was allowed.
  *Chapter 13 reference attached.

- Motion by Carl Dow to accept Results of Discussion with Peter Nason
  o In Spring (as early as possible) Eaton Excavation LLC will fix approaches on both ends of the West Corinth Road free of charge.
  o Mill the binder that is there to level it up
  o Overlay with hot top what is there
    a. With the Town of Corinth will only responsible for the price of the mix
  o Waive late finance charges of $1,256.31 for 2019.
  o These changes will be in writing via email before check is given $83,754.60.
- Second by David Dunfee
- Vote 5-0

*Letter from Eaton Excavation LLC attached with agreed terms for clarification

C. Patricia Dearborn abatement of property taxes

- Requesting abatement of a percentage of property taxes for 263 Main Street (driveway is off Village Drive-a private road) since Village Drive does not receive road services (plowing, salt and sanding or maintenance from the town). Patricia figured it would be approximately $114.00.
- David Dunfee explained we don’t tax for services; we charge a mill rate on an appraised value. Assessed value multiplied by mill value equals tax bill and not broken town by percentage. An assessment done with specification that the home is on a private road could make a difference on the assessment rate, but that is not a guarantee a change will occur.
- Request for reassessment once an assessor’s agent is hired by the town to have that reflect property is on a private road.
- Patricia would like something in writing describing what was discussed here to take back to the Village Drive Road Association.

D. TRIO conversion for the town computers

- Memory updated and waiting to have installed.
- The cost was $129.00 for Dell through Penbay.
- Now ready for TRIO. Need to get price from them to have for next year’s budget.
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- Carolyn Chambers questioned if monies remaining in office equipment could it be carried over for SQL TRIO conversion. It was recommended that this be taken to the Budget Committee and voted on.

E. MMA Property Survey & Corrective actions needed at Food Pantry
   - Bud Drew came to the town office and picked up and went over the list of needed repairs with Carolyn Chambers.
   - It was asked that as the repairs are completed documentation and pictures are turned into the Town Office.
   - Bud Drew stated he was not sure how long the foundation issue is going to take since need to go through an engineer.
   - Carl Dow said it would good to get some prices so a discussion could happen about the matter with MMA.
   - Technically the building still belongs to the Town of Corinth.

VI. New Business
   A. Meet with Thatcher Adams to discuss his plans for the former pellet mill
      - Not in attendance to discuss the matter.
   B. Meet with Betty LaForge to discuss the Historical Society
      - Not in attendance to discuss the matter.

C. 2020 State Holiday Schedule
   - Motion by Charlene Chesley to approve the 2020 State Holiday Schedule
   - Second by Stanley Bean
   - Vote 5-0

D. Maine Municipal Employee Health Trust 2020 rates
   - Policy POS 200-single persons.
   - Board is aware there is a $69.67 increase per month, per employee.
     - $995.24 to $1064.91 per month, per employee

E. Employee Cost of living increase moved to Executive Session for Personnel talks.

F. Door at the Town sand/salt shed at 40 Grant Road
   - The door quit working.
   - Carl Dow contacted Overhead Door who looked at the door and found it needs a new motor assembly.
   - The cost of the motor is $2500.00. At this time, there isn’t enough money in sand/salt account to pay for the motor but if we have it done the bill won’t in till next year.
   - There is $811.00 balance in the sand/salt in the account.
   - New lights are also needed for the shed. Carl Dow will also get prices before budget.
   - Motion by Carl Dow to get the motor to fix the door at the sand/salt shed and pay for it in budget of 2020.
   - Second by Stanley Bean
   - Vote 4-0-1
G. Fire Chief Health Insurance 2020
   • Yearly Scott Bragdon requests to get his own insurance instead of going through the town insurance.
   • This year he would like to receive his and his family’s health insurance through Mayo Regional Hospital. The price for this year is $10,849.54 which is $2000.00 less than what the town would have to pay for the Town Insurance.
   • The Town of Corinth will reimburse to Scott Bragdon to buy his health insurance through Mayo Regional Hospital.
   • Scott will forward paperwork from Mayo Regional Hospital stating what the insurance costs him to Carolyn Chambers at the Corinth Town Office.
   • Motion by David Dunfee to continue
   • Seconded by Carl Dow
   • Vote 5-0

H. Fire Chief Report
   • Originally had hoped to have projects completed in order to close the Fire Station Overage Account before the end of the year but not all projects could be completed.
   • Would like to carry forward $5000.00 into the Building Budget to cover the remaining projects and have the rest of the money go back to the general fund because if the money is not carried forward it cannot be spent.
   • Consider carrying forward the exact amount ($4,399.00) for items needed to complete the project then close the account for 2019 as planned and return remaining funds to the general fund.
     o Increased cost of the generator rewiring $2,700.00
     o Stripping parking lot marking $1,000.00
     o Roof guards ($699.00)
   • The Contractor has been paid but Plymouth Engineering is owed one more payment. Plymouth Engineering to be paid out of original Article to build the Fire Station.
   • Carolyn Chambers to contact Plymouth Engineering about final bill in hopes of getting paid before the end of the year with a clean-up Warrant.

I. Warrant #52 and 53
   • Motion by Carl Dow to accept Warrant #s 52 and 53.
   • Second by Charlene Chesley
   • Vote 5-0

J. Motion by Chair Carl Dow: At 8:15 go into Executive Session 1 M.R.S.A 405 - Personnel Issues.
   Second by Charlene Chesley
   Vote 5-0
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Entries below were asked to be added to the December 19, 2019 minutes by Selectperson Charlene Chesley who recorded motions and discussions at the conclusion of Executive Session.

- 8:15pm went into Executive Session. David Dunfee made a motion to exit Executive Session at 9:32 pm. Seconded by Stanley Bean. 5-0
- David Dunfee made a motion to give Donna McEwen and Carolyn Chambers a $2.50 an hour raise starting with next pay period 2020. Also, a 3% raise to Scott Bragdon. Seconded by Carl Dow. 5-0
- Charlene Chesley made a motion to hire MMA to help with the Executive Search/Town Manager. Seconded by Stanley Bean. 5-0
- Selectperson, David Dunfee, presented the Board with a letter of resignation effective March 15, 2020.
- Carl Dow made the motion to adjourn at 9:34pm. Supported by Charlene Chesley. 5-0

Submitted by Rosanne Young,  
Minute Recorder